

Nomination Guidelines for Visual Arts Teacher Commendation Scheme 2023

Objectives

HKSEA is dedicated to promoting visual arts education and teacher professional development in Hong Kong. The “Visual Arts Teachers Commendation Scheme” (VATCS) aims to recognise the outstanding performance and ambition of Hong Kong Visual Arts teachers. VATCS also aspires to encourage teachers to pursue excellence and keep improving their quality of teaching through sharing and exchange of ideas, thereby achieving the long-term goal of enhancing the status of visual arts education in academia.

Theme of the Year

The theme for The Visual Arts Teacher Commendation Scheme 2023 is “STEAM Education”.

Eligibility

- (a) Teachers of primary, secondary and special schools who teach Visual Arts; or
- (b) Teachers of kindergartens who are involved in the teaching, planning and implementation of Visual Arts or Aesthetic Education related curricula and learning activities;
- (c) Nominees must be nominated by the school principal;
- (d) Both individual and group nominations are accepted; each school can only nominate one teacher or one group which comprises not more than three teachers;
- (e) Nominees should have at least one year’s experience of teaching Visual Arts or any Aesthetic Education related subjects by the 2022/23 school year and will continue to teach the subject(s) concerned during the 2023/24 school year;
- (f) To encourage more teachers to participate, teachers who have won the “Award for Excellent Performance” cannot be nominated again within three years.
- (g) The work needs to be developed by the teacher or the work should be focus on art.
- (h) Participants must be HKSEA members. If participants are not HKSEA members, participants can register when submitting the application form.

Awards

There are two categories of awards, namely “Award for Excellent Performance” and “Award for Outstanding Performance”. The total number of awards to be presented in a year will not be more than 8.

This year, the award will be added "The 30-year Visual Art Education Contribution Award" and "The Outstanding Art Education Achievement Award" (name to be determined)

Awardees will receive the following rewards:

- (a) Each awarded teacher will receive a trophy and a certificate, which will be presented at the awarding ceremony held at the beginning of December;
- (b) Awardees' entries will be published in the form of an anthology for public viewing; and
- (c) Awardees will be invited to share their experience in events organised by HKSEA.

Required Nomination Documents

Nominees should submit the following documents before the nomination deadline:

1. **Online Nomination Form** (<https://forms.gle/afNtMuTA4nNWGxjY8>)

- (a) Resume(s);
- (b) Individual or group profile;
- (c) Nominator information.

2. **"Sharing of Teaching Practice" PowerPoint**

- (a) Nominees should prepare a "Sharing of Teaching Practice" PowerPoint presentation (PPT) based on the annual theme. The PPT concerned should briefly outline their teaching philosophy, with examples to illustrate their teaching practice, implementation methods and effectiveness, and contain photos as supporting evidence;
- (b) Each PPT is limited to 10 slides, excluding the cover page;



- (c) The PPT should be written in Chinese or English with a font not less than 12 points [新細明體(Chinese) and Times New Roman (English)];
- (d) Nominees should not add any forms of attachments to the PPT except for photos and hyperlinks;
- (e) The PPT must be saved and uploaded in both "ppt/pptx" and "pdf" formats.

Note:

Nominated groups have to submit one "Sharing of Teaching Practice" PowerPoint only, in which the contribution of each group member and the interaction between group members should be clearly stated.

3. Declaration

- (a) All nominees sign to confirm their participation;
- (b) Nominator states the reason for the nomination;
- (c) Nominees should print out the declaration form for the nominator to sign and affix the school seal, and then save and upload the signed form in "pdf" format.

Deadline for Nomination

1. Nominees should submit the online nomination form on or before July 8, 2023 at 6 pm, and share their PowerPoint and declaration form with (intouchp4@gmail.com) via Google Drive. Please ensure that access is granted to us to download the documents.
2. A confirmation email will be sent to the nominee within five working days after receiving the nomination documents.

Assessment Criteria and Procedures

1. The judging panel will conduct the preliminary assessment based on the "Sharing of Teaching Practice" PowerPoint submitted by the nominees and their nomination form. The assessment criteria and weightings are as follows:
 - (a) In line with the theme for The Visual Arts Teacher Commendation Scheme 2021 (30%)
 - (b) Enthusiasm in teaching (10%)
 - (c) Teachers' professional development (20%)
 - (d) Teaching philosophy (10%)
 - (e) Quality education for the improvement of student learning (30%)
2. The results of the preliminary assessment will be announced by email in August 2023. Shortlisted nominees can enrich the content of their "Sharing of Teaching Practice" PowerPoint before September.
3. Shortlisted nominees will be invited to attend the adjudication meeting for final assessment.
4. If there are more than 16 documents in the first round, the team members of the "Visual Arts Teacher Commendation Scheme" will choose 16 documents first. And then, they will be passed to the judges for evaluation.

Judges

The panel of judges comprises experienced educators, art educators and a representative of HKSEA.

(The below names are arranged alphabetically by surname)

Asian Institute of Creative Education	Asian Institute of Creative Education
Dr. WONG So-lan	Former President of Hong Kong Society For Education In Art / Senior Lecturer II, Department of Cultural and Creative Arts (CCA),

	The Education University of Hong Kong
Dr. YIM Lai Ping	Senior Lecturer of the Sheng Kung Hui Lui Ming Choi Memorial Primary School, Former President of the Hong Kong Society For Education In Art
Mr. CHEUNG Po-Man	Chancellor of the Hong Kong Taoist Association Wun Tsuen School, Former President, Hong Kong Society For Education In Art
Mr. CHING Chi-cheung	Chancellor of the Chinese YMCA Primary School
Mr. NG Yau-keung	Education Commission Members, Quality Education Fund Steering Committee Members, Former Chairman of the Arts Education Committee of the Curriculum Development Council, Former Principal of the Hong Kong Taoist Association Ching Chung Secondary School
Mr. YEUNG Ting-Pong	Chairman of the Hong Kong Gifted Education Teachers' Association, Former Committee of the Curriculum Development Council, Education Bureau
Ms. PUN Siu-fung	Chairman of the Council of Non-Profit Making Organization for Pre-primary Education, General Secretary of the Tsung Tsin Mission of Hong Kong Social Service

Important Dates

Date	Event
8 July 2023 (Sat) 6:00 pm	Nomination deadline
August 2023	Announcing the result of preliminary assessment
September 2023	Adjudication meeting
November 2023	Announcing the list of winners
December 2023	Awarding ceremony

Other Regulations

- Nominees need to guarantee that the content of the submitted work does not infringe any copyright and publication right. The organizer takes no liability whatsoever regarding any infringement therein;
- The work needs to be developed by the teacher or the work should be focus on art.
- Nominees need to have students' consent if their work include students' contribution and multimedia content;
- The organiser has the authority to revise, edit, use, duplicate or distribute wholly or partly the content of the entries in all promotional channels without obtaining the nominee's prior consent;
- In order to avoid potential and actual conflicts of interest, all members of the judging panel, the organiser's current executive committees, sub-committees, consultants and their relatives shall not participate in the nomination;
- The organiser reserves the right to amend the rules and regulations of the application without prior notification;
- Nominees are required to provide certain personal information and ensure the correctness of such information; and
- In case of dispute, the decision of the organiser shall be final.