**「高美慶教授視覺藝術教師發展獎」2025**

**"Professor Mayching KAO Visual Arts Teacher Development Award" 2025**

**申請及計劃書表格**

**Application and Project Proposal Form**

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| 申請人中文全名： |  |
| Applicant’s full name in Chinese |
| 申請人英文全名： |  |
| Applicant’s full name in English |
| 學校名稱（中文）： |  |
| School name in Chinese |
| 學校名稱（英文）： |  |
| School name in English |
| 學校類別：School category | [ ] 幼稚園Kindergarten | [ ] 小學Primary school | [ ] 中學Secondary school | [ ] 特殊學校Special school |
|  | [ ] 其他: （請列明）Others (Please list) |  |
|  |
| 任教視覺藝術科或美育相關內容的年資： |  |
| Total years of teaching visual arts or aesthetic education-related content |
| 學校地址： |  |
| School address |
| 申請人聯絡電話： |  |
| Applicant’s contact number |
| 申請人電郵地址： |  |
| Applicant’s e-mail address |
|  |

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| --- |
| **個人履歷**（填寫字數不多於1000字）：**Resume** (Please use no more than 1000 words) |
|  |
| **藝術成就**（填寫字數不多於1000字）：**Artistic Achievements** (Please use no more than 1000 words) |
|  |
| **計劃詳情 Project Details** |
| 計劃名稱： |  |
| Project name |
| 計劃類別：Project category（可選多項）(You can choose more than one) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ] 進修Further Education | [ ] 交流Interchange | [ ] 創作Create | [ ] 展覽 Exhibition | [ ] 研究Research |
| 所有項目必須與視覺藝術或視覺藝術教育相關All items must be related to visual arts or visual arts education. |

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|  |
| 計劃時間： |  |
| Project period |
| 計劃目的及價值：Project aims and value |
|  |
| **計劃內容**（填寫字數不多於1000字）：**Project Content**  (Please use no more than 1000 words)  |
|  |
| **資助財政預算（不可多於港幣 $20,000元 ）****Funding Budget（Up to a Maximum of HK$20,000）** |
|

|  |  |  |
| --- | --- | --- |
| 項目Item | 數量及計算方法 Quantity and Calculation | 港幣 HKD |
| （一） |
|  |  |  |
|  |  |  |
| 小計Sub-total（一） |  |
| （二） |
|  |  |  |
|  |  |  |
| 小計Sub-total（二） |  |
| （三） |
|  |  |  |
|  |  |  |
| 小計Sub-total（三） |  |
| （四） |
|  |  |  |
|  |  |  |
| 小計Sub-total（四） |  |
| 申請資助總額 Total Expenditure（一）+（二）+（三）+（四） |  |

**\*可按實際需要增減表格欄目。Columns may be added or deleted as needed.****\*雜項開支不可多於港幣$500元。Miscellaneous expenses are up to a maximum of HK$500.****\*所有支出在完成計劃時必須提交****收據正本。All expenditures must be submitted with original document(s) when completing the project.****\*如單項項目支出費用為HK$5,000或以上，須在提交成果報告時附上報價單及收據正本。If the item’s expenditure is HK$5,000 or above, the quotation and original receipt(s) must be attached when submitting the final report.** |
| 有否申請其他資助： | [ ] 有 Yes | [ ] 沒有 No |
| Have you applied for other funding? |
| 若有，請列明來源： |  |
| If yes, please specify the source |
| 獲批金額： |  |
| Approved amount |
| 本人茲證明上述各項資料真確無訛，並願意遵守一切相關義務#。I hereby certify that the above information is true and correct, and I am willing to abide by all relevant obligations#. |
| 申請人簽名： |  |  | 日期： |  |  |
| Signature of Applicant |  | Date |  |
| **#資助項目之相關責任詳情請參照計劃指引。****#For detailed responsibilities for funded projects, please refer to the programme guidelines.** |

**附錄：資助財政預算範本 Sample**

|  |  |  |
| --- | --- | --- |
| 項目Item | 數量及計算方法Quantity and Calculation | 港幣HKD |
| （一）工作人員 |
| 布展臨時工作人員 | $50/小時 x 8小時 x 2名 | 800 |
| 小計Sub-total（一） | 800 |
| （二）展覽製作費用 |
| 場地租金 | 展覽廳A場租（$1,000/天 x 5天） | 5,000 |
| 布展物料費 | 1次 | 1,000 |
| 展覽作品運輸費 | $1,000/程 x 2程 | 2,000 |
| 展覽作品集印刷費 | $20/本 x 500本 | 10,000 |
| 小計Sub-total（二） | 18,000 |
| （三）宣傳 |
| 展覽宣傳海報 | $30/張 x 10張 | 300 |
| 宣傳橫額 | $450/張 x 1張 | 450 |
| 小計Sub-total（三） | 750 |
| （四）其他項目費用 |
| 雜項開支 | 1次 | 450 |
| 小計Sub-total（四） | 450 |
| 申請資助總額Total Expenditure（一）+（二）+（三）+（四） | 20,000 |